

# **Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting**

**1824 Harris Road  
Sheffield, OH 44054**

**July 23, 2018**

**5:30 P.M. Regular Meeting w/Addendum**

**Administration Center**

Mrs. Pat Czech, Vice President  
Mrs. Amy DeLuca  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez, President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Michael A. Pissini, Treasurer



***INSPIRE ~ EXCITE ~ EDUCATE***



## **NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

## **DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. REVIEW OF OPEN QUESTIONS**

**6. COMMENTS FROM THE PUBLIC**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."*

**7. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**8. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting w/Addendum – June 25, 2018**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - a. **Richard Fisher**, BIS Head Custodian, requesting an unpaid Medical Leave, beginning July 20, 2018.
  - b. **Stephen Parker**, District Maintenance, resigning effective July 23, 2018 to accept another position in the district.
  - c. **Timothy Pelcic**, Business Manager, resigning effective August 10, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**ADMINISTRATIVE**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award and employ Stephen Parker a **Two (2) Year Contract as Operations Supervisor**, as per the attached contract effective August 1, 2018-July 31, 2020, at the base rate of \$ 78,046.58, Step 1, 260 days.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**



1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
  - a. **Amy Baughman**, BIS 4<sup>th</sup> Grade Teacher, M, Step 2, \$ 43,730.00, effective August 20, 2018.
  - b. **Ashley Falencki**, BHS Math Teacher, BA, Step 2, \$ 38,992.00, effective August 20, 2018.
  - c. **Corey Hill**, Elementary Music Teacher, BA, Step 0, \$ 36,120.00, effective August 20, 2018.
  - d. **Kaitlin Jackson**, BMS Art Teacher (Half-Time), M, Step 0, \$ 18,060.00, effective August 20, 2018.
  - e. **Lisa Sheehan**, BMS Family and Consumer Science Teacher (Half-Time), M, Step 0, \$ 18,060.00, effective August 20, 2018.
  - f. **Breanne Stroempl**, Title I Tutor, BA+24, 176 days, 6 hrs./day, \$ 23.83 per hour, effective August 20, 2018.
  - g. **Bryan Szczepanski**, BIS intervention Specialist, BA, Step 4, \$ 42,091.00, effective August 20, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**SUPPLEMENTAL**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.
  - a. **Nancy Markovich**, BMS Volleyball Coach, Class III, Step 3, \$ 4154.00.
  - b. **Mary Williams**, BHS Volleyball Coach, Class III, Step 0, \$ 3612.00.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**SUPPLEMENTAL CORRECTION**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education **APPROVE THE CORRECTED** Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.
  - a. **Danette Jacobs**, BHS Head Cheer Coach, **CLASS II**, Step 0, \$ 4,515.00.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**PARENT/COMMUNITY VOLUNTEER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2018-19 school year/season.

- a. **Kristin Palmer**, Parent/Community/Band Volunteer, at no cost to the district, effective July 24, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **INTERAGENCY SERVICE AGREEMENT, LORAIN COUNTY** between the following: Lorain County Head Start/Early Head Start, Lorain County Board of Developmental Disabilities and Local Agencies including the Sheffield-Sheffield Lake School District be approved for the time of July 1, 2018 to June 30, 2019 as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

<b><u>PARENT/GUARDIAN</u></b>	<b><u>STUDENT</u></b>	<b><u>GRADE</u></b>	<b><u>SCHOOL</u></b>
Amelia Abuabsa	Fatima	10	Magnificat High School
Catherine Brewer	Noah	10	Messiah Lutheran
Catherine Brewer	Esther Hui	12	Lutheran West High School
Ashleigh Byrd	Riley Carter	3	Elyria Community
M/M David Layne	Sebastiano	11	Holy Name High School
M/M David Layne	Giovanna	9	Holy Name High School
SueAnn Ochenas	Maria	3	St. Raphael

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Mary Pokrywka	Richie	9	St. Edward High School
Mary Pokrywka	Joey	5	St. Bernadette
Valerie Russo	Gianlucca	11	St. Edward High School
Christina Soper	Richard	11	Albert Einstein Academy
Christina Soper	Victoria	8	Albert Einstein Academy
Christina Soper	Alexander	6	Albert Einstein Academy
Danielle Stanaczyk	Carter	6	Bethany Lutheran
Danielle Stanaczyk	Ethan	8	Bethany Lutheran

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER PRESCHOOL PROGRAM** for services for the 2018-2019 school year as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **UPDATED AND REVISED ENDOWMENT COMMITTEE CONSTITUTION AND BYLAWS.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

*Administration Center  
Regular Meeting  
w/Addendum*



*July 23, 2018  
Regular Meeting  
w/Addendum*

TIME: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official.

- 1) \_\_\_\_\_ Appointment;
- 2)   X   Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



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12. **ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**Next Regular Meeting: August 13, 2018 at the Administration Center at 5:30 PM**



**ADDENDUM TO THE AGENDA**

**9. SUPERINTENDENT'S BUSINESS**

**B. PERSONNEL**

**ADMINISTRATIVE**

2. It is recommended that the Sheffield-Sheffield Lake Board of Education **AMEND THE ADMINISTRATIVE CONTRACTS TO REFLECT STRS PICK UP** on the pick up as benefit in their contracts with annual approval from the Superintendent. These picked up contributions shall be treated as additional compensation and included in salary for retirement purposes for the following personnel:

- a. **Emily Adkins**
- b. **Wesley Davies**
- c. **Gretchen Loper**
- d. **Joy Morgan**
- e. **Jim Patrizi**
- f. **Daniel Rahm**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_